



Santa Monica Fire Department CUPA NEWS



March 2011

What is CUPA?

Senate Bill 1082, passed in 1993, created the Unified Regulatory Program (Unified Program), which requires the administrative consolidation of six hazardous materials programs (Program Elements) under one agency, a Certified Unified Program Agency (CUPA).

In Santa Monica, the Fire Department is the CUPA with one Participating Agency, Los Angeles County Fire Department. The Santa Monica Fire Department implements the Cal-ARP, SPCC, UST and California Fire Code programs. The Hazardous Waste Generator Program is implemented by the Participating Agency, Los Angeles County Fire Department, West County Region.

The Unified Programs consolidated under one agency are as follows:

- Hazardous Waste Generator Inspection and Onsite Hazardous Waste Treatment Programs
- Aboveground Storage Tank Spill Prevention Control and Countermeasure Plan (SPCC)
- Hazardous Materials Release Response Plans and Inventory Program (a.k.a. Hazardous Materials Disclosure, Handler or "Community-Right-To-Know")
- California Accidental Release Prevention Program (Cal-ARP)
- Underground Storage Tank Program (UST)
- California Fire Code Requirements

Under the Unified Program, application and required submission forms are standardized and consolidated, inspections are combined where possible, annual fees for each program element are merged into a single fee system and enforcement procedures are made more consistent. The goal of the Unified Program is to create a more cohesive, effective, and efficient program. As part of this program, the State has assessed a service fee or surcharge to facilities which are regulated under these programs to fund oversight activities at the state level. The CUPA collects the service fee for the State, but retains no portion of this fee.

The Santa Monica CUPA offers those regulated a single point of contact for permitting, inspections, forms, information, assistance and consolidated billing. Please refer to the Important Telephone Numbers section of this publication for program contact information.

Welcome to the first edition of The Santa Monica Fire Department CUPA Newsletter. An annual publication, comments, ideas and suggestions are encouraged and may be forwarded to cupasm@smgov.net

Email Notifications

The Santa Monica CUPA Program is compiling an e-mail database for Environmental Contacts for regulated facilities in an effort to send you this newsletter and other program related information electronically in the future. Please provide the email address for your Environmental Contact via the facility information section of the California Electronic Reporting System @ <https://cers.calepa.ca.gov/CERSKey>



CUPA Annual Update

The Santa Monica Fire Department-CUPA typically invoices and sends annual update information during the month of July with a due date during the month of September. You may create and upload your facility information through CERS (see page 3) at any-time in anticipation of the due date.

HELPFUL THINGS TO KNOW

CUPA Program Oversight

Santa Monica CUPA oversight responsibility was transferred from the Office of Sustainability and the Environment (OSE) to the Fire Department effective July 1, 2009. Please remit any future correspondence to our current mailing address: *Santa Monica Fire Prevention- Attn: CUPA*

333 Olympic Drive , 2nd Floor

Santa Monica, CA 90401

Late Penalty Fee

The Santa Monica Fire CUPA late penalty fee is 25% of the unpaid permit fee balance beyond the due each year. Please incorporate CUPA fees and the projected due date in September into your annual operating cost to avoid late fee penalties. You may inquire as to your account status or projected invoice amount at: cupasm@smgov.net.

UPDATE: ABOVEGROUND PETROLEUM STORAGE ACT (APSA)



Signed into law on October 13, 2007, Assembly Bill 1130 established the California Aboveground Petroleum Storage Act (APSA) transferring the administrative oversight of the program from the State Water Resources Control Board and its regional offices to the local CUPA's. APSA changed the way in which aboveground petroleum* storage tanks (AST) are regulated in California.

Effective January 1, 2008, Santa Monica CUPA was assigned the oversight responsibility to implement, enforce and administer Aboveground Storage Tank elements of the Unified Program.

What does this mean to you?

If you are the owner of a facility with an aggregate storage capacity (shell capacity) of 1,320 gallons or more of petroleum tanks**, you must:

Prepare a Spill Prevention Control & Countermeasure (SPCC) Plan for your facility.

- Facilities storing greater than 1,320 but less than 10,000 gallons may self-certify the SPCC Plan.
- Facilities with no tank larger than 5,000 gallons in shell capacity (Tier I) may use the EPA SPCC Tier I to create the SPCC Plan.
- Facilities with any tank larger than 5,000 gallons (Tier II Facilities) may self-certify or use a licensed Professional Engineer to review and certify the SPCC Plan.
- Facilities storing more than 10,000 gallons of petroleum must have a Professional Engineer review and certify the SPCC Plan.
- Tier I and II templates, which can be used to comply with APSA regulations are available on the CAL CUPA Forum website at: http://www.calcupa.net/programs/aboveground_storage_tanks_spcc/default.asp



APSA- Online Training on the net:
http://www.sdcounty.ca.gov/deh/hazmat/hmd_tier_1_template_course.html

* "Petroleum" means crude oil, or a fraction thereof, that is liquid at 60 degrees Fahrenheit. Examples include; crude oil, gasoline, diesel, sludge, lubricating oils, mineral oil, heating oil, used oil and bodies

** qualifying tanks or containers are those with a capacity to store 55 gallons or more of petroleum and that are substantially or totally above the surface of the ground. (HSC 25270.2 (a))

Current APSA Compliance Dates

A facility starting <u>regulated</u> operation....	Must...
On or before August 16, 2002	<ul style="list-style-type: none"> * Maintain existing SPCC Plan * Amend and implement the SPCC Plan no later than Nov. 10, 2011
After August 16, 2002 through Nov. 10, 2011	<ul style="list-style-type: none"> * Prepare and implement the SPCC Plan no later than Nov. 10, 2011
After Nov. 10, 2011	<ul style="list-style-type: none"> * Prepare and implement a SPCC Plan before beginning regulated operations

CALIFORNIA ENVIRONMENTAL REPORTING (CERS)



CUPA Electronic Reporting is Coming. Assembly Bill 2286 sets January 1, 2013 as the deadline for businesses and Unified Program Agencies (UPAs)

to report required information electronically. This information is currently submitted in hardcopy format and includes information regarding facility contact information/activities, hazardous materials chemical inventories, underground storage tanks, and hazardous waste.

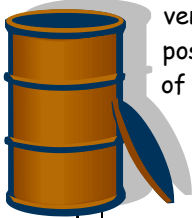


Beginning with reporting period 2010/2011 Santa Monica CUPA offered electronic submittals via the California Electronic Reporting System (CERS) as an option. Be one of the many who have taken advantage of this fast and convenient way to report annual CUPA requirements. In anticipation of the approaching deadline Santa Monica

CUPA will continue to accept new permit applications and annual renewals electronically, via CERS to facilitate the transition for the regulated community. We strongly encourage you to create your CERS account and upload your facility information as soon as possible, this will not only reduce time spent on submitting annual updates but will also contribute toward sustainability measures by reducing the volume of paper used and postage cost.

Please note that underground tank forms are unavailable at this time in the electronic reporting system. Requested underground tank will continue to be submitted in hardcopy format until further notice. Any operational changes may be reported through CERS. You may create your account and upload your facility information at <https://cers.calepa.ca.gov/CERS>

Common Hazardous Materials Violations

Shorten inspection time & improve compliance with Hazardous Materials regulations

<p>Labeling</p> <p>Containers storing hazardous waste must be clearly labeled "Hazardous Waste". Labels must provide the following information: contents of container, physical state, hazardous properties, accumulation start date, and generator information (including name & address).</p> 	<p>Open Containers</p> <p>Hazardous waste containers are to be maintained closed; unless adding or removing waste</p> <p>-this is to prevent the possibility of a release.</p>	<p>Spillage</p> <p>Spills are to be promptly and properly cleaned up and disposed of. Work to eliminate spills and provide clean up materials appropriate for the hazardous materials stored at your site.</p> 	<p>Manifest Recordkeeping</p> <p>Generators are required to maintain all hazardous waste manifest/receipts and copies should be available for review during an inspection. Mail your state copy of the Uniform Hazardous Waste Manifest to the Department of Toxic Substances Control within 30 days after waste removal.</p> 
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Important Telephone Numbers
Hazardous Materials Emergency-911

CITY OF SANTA MONICA FIRE/ CUPA TELPHONE NUMBERS

Eric Binder-CUPA Program Manager, Assistant Fire Marshal.....310-434-2166
Monica Hanley-Underground Tanks, Environmental Compliance Specialist.....310-458-8227
Oscar Fernandez-CUPA Admin, CERS, Permit Processing, Environmental Analyst.....310-458-4971
Water Resources Business Office- CUPA Payments.....310-458-8224
Santa Monica Fire Prevention.....310-458-8915

California Emergency Management Agency

Region 1.....310-729-8322
Reporting Hazardous Materials Release:
Business Hours.....916-845-8911
After Hours.....800-852-7550

California Environmental Protection Agency

Department of Toxic Substances Control
Region 3, Glendale.....818-551-2800

LOS ANGELES COUNTY FIRE DEPARTMENT

Hazardous Waste Program, West County Region.....310-348-1792

Regional Water Quality Control Board
Region 4, Los Angeles.....323-266-7500

CITY OF SANTA MONICA FIRE / CUPA E-MAIL

CUPA- General E-mail Box.....cupasm@smgov.net

Southern California Air Quality Management
District, Diamond Bar.....909-396-2000

**City of Santa Monica Fire Prevention
Certified Unified Program Agency (CUPA)
333 Olympic Drive, 2nd Floor
Santa Monica, CA 90401**